

Carol Coles

From: Carol Coles
Sent: Wednesday, February 20, 2013 11:21 AM
To: *everyone; _Council Members; Andy Rieger; Eddie Sims; Jane Cannon; Joy Hampton; Norman News; Oklahoma Daily; OU Nightly
Subject: Annual License Renewals for Trade Contractors and Journeymen

City of Norman
201 West Gray
Norman, Oklahoma 73069

Press Release

For Immediate Release

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It is once again time for the renewal of Trade Contractor and Journeymen (Electrical Mechanical and Plumbing) licenses, as well as Sign and Structure Moving Contractor licenses in the City of Norman. On February 22 over 1,700 license renewal notices are scheduled to be mailed to licensees with an active 2012 license. The renewals and payment are due back in City offices on or before March 31, 2013 and must include the following items:

Trade Contractor and Journeymen (Electrical Mechanical and Plumbing) License

- A copy of your Oklahoma State License issued from the Oklahoma Construction Industries Board;
- A copy of your current Driver's License or State issued Identification Card/Photo ID;
- Payment of Fee.

Sign Contractor

- A copy of your current Driver's License or State Issued Identification Card/Photo ID;
- Sign Contractors Bond;
- Payment of Fee.

Structure Moving Contractor

- A copy of your current Driver's License or State Issued Identification Card/Photo ID;
- Certificate of Insurance;
- Intrastate Motor Carrier License OR Unified Carrier Registration;

- Payment of Fee.

License renewals may be mailed to City Offices at 201-A West Gray Street, Norman, OK 73069. Renewals can be conducted in person at the Development Services Office. Questions may be directed to the Development Services Division Permit Staff at (405) 366-5339.